

Incident Reporting

Public Comments

1-Dec-16

COMMENT SHEET

Comment #:	Document:	Page #:	Line #:	Comment:	Response:
<i>Dominic Damato</i>					
1	Directive	1	Header	Under LOCAL PROCEDURE(S) REQUIRED - why would CI statements and DR/Violation recordings be in this directive? They should be in Due Process (410) as they are part of that process and not incidents.	Have changed.
2	Directive	2	15-16	Needs is used three times in the same sentence.	Have changed.
<i>Sandra Olberg</i>					
1	General			Nice work, as always. I have one question/suggestion regarding documentation requirements. While your document clearly indicates the need, what, if any internal controls can be placed to ensure they are submitted, accurate (coding) and timely? This would have to take place at the local level, and may simply involve a computer prompt (if feasible) or some other mechanism to ensure completion. Otherwise, we encounter the age old problem of missing, incomplete and inaccurate data.	As part of ongoing discussions around QA this will be considered.
<i>Robert Berthiaume</i>					