

Public Comment Volunteer Services 4-Sep-15				
COMMENT SHEET				
Comment #:	Page #:	Line #:	Comment:	Response:
<i>Pamela Wilcox</i>				
1	Application		Where it requests three letters of reference I would add the word "current" to that portion and specify what "current" means.	This is a discretionary process, but it would inform the process, but people can provide references from whomever.
<i>Brian Mclaughlin</i>				
2	35		Fix spelling of activities	Changed
3	7		Add "or designee" after Superintendent.	Changed
4	15		Add in "child and elder abuse registry check"	Changed
5	21		Two volunteer applications is going to get confusing for persons using the DOC website. If we used the same questions for everyone it would be more clear to potential volunteers and VSC's. If two applications are used will a potential volunteer with a criminal background be required to fill out both applications?	The two forms are titled seperatly one is a registration form, where the other is an ex-offender application. If they have a criminal background check then they must fill out both. Note that the ex-offender application has a separate approval track then the registration form.
6	3		or designee. one site uses their Assistant Superintendent and/or training officer for volunteer services.	Changed
6	10		chage issues to issue	Changed
6	11		add period at end of sentence	Changed
6	27		Is this a separate manual or is the site security and volunteer services manuals still going to be combined?	Yes, each site VSC should create their own site specific manual to go along with the state-wide site security training.
<i>Mary Poulos</i>				

	1 General		<p>Not consistent among facilities/sites Training does not happen Different information available depending upon site/facility Community sites seem to be lacking volunteer training/process Cumbersome- 7 page directive for a non-paid employee?? leads to all of the above</p>	<p>This directive is vastly shorter than the previous version currently effective. In addition it encompasses all volunteer services directives. This directive as well as the guidance documents provide specific instructions to staff on their roles, responsibilities and expectations which per work rules they are required to implement. The goal of this directive, and encompassing documentation is to provide consistency across the state.</p>
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