

<p align="center"><b>State of Vermont Agency of Human Services Department of Corrections</b></p>	<p align="center"><b>Title: Community Supervision</b></p>		<p align="center"><b>Page 1 of 3</b></p>									
<p><b>Chapter: District Offices - General</b></p>	<p align="center"><b>#348</b></p>	<p><b>Supersedes:</b> #409.04 (dated 06/24/2009); #418.01 (dated 02/03/2012); #307.01 (dated 12/21/2011); #426.01 (dated 11/05/2012); IM #426.01 (dated 10/23/2012); IM #426.01 (dated 10/04/2012); #371.14 (dated 09/30/2013); IM Release to Unapproved Housing – Furlough (dated 02/17/2016).</p>										
<p><b>Attachments, Forms &amp; Companion Documents</b></p> <p>1. All attachments, forms, and companion documents will be available on the DOC website.</p>												
<p><b>Applies to:</b> Field and Facility  <b>Local Procedure(s) Required:</b> No  <b>Applicability:</b> All staff (including contractors and volunteers)  <b>Security Level:</b> B - Anyone may have access to this document.</p>												
<p><b>Approved:</b></p> <table border="0" style="width:100%"> <tr> <td style="width:33%"><b>SIGNED</b></td> <td style="width:33%"><b>11/21/2017</b></td> <td style="width:33%"><b>12/13/2017</b></td> </tr> <tr> <td align="center">_____</td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td><b>Lisa Menard, Commissioner</b></td> <td align="center"><b>Date Signed</b></td> <td align="center"><b>Date Effective</b></td> </tr> </table>				<b>SIGNED</b>	<b>11/21/2017</b>	<b>12/13/2017</b>	_____	_____	_____	<b>Lisa Menard, Commissioner</b>	<b>Date Signed</b>	<b>Date Effective</b>
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**PURPOSE**

The purpose of this directive is to outline processes for staff to use regarding community supervision.

**PHILOSOPHY**

It is the Department of Corrections’ (DOC) philosophy to provide staff with clear processes as it applies to supervision of offenders in the community. Additionally, it is the philosophy of the DOC to support positive offender change, growth, and maintenance of areas the offender is already competent at. The processes identified in this directive support both staff in their work, as well as offenders who are under supervision.

## **POLICY**

### **Travel**

The DOC recognizes the need for offenders in the community to travel out of state from time to time. Additionally, the DOC understands that there may be circumstances where an offender desires to live out of state or in Canada, even though they are being supervised for a Vermont offense. The DOC has three primary mechanisms for travel for offenders supervised in the community as follows:

1. [Interstate Commission for Adult Offender Supervision \(ICAOS\)](#)

The ICAOS is a formal agreement between member states that contains a set of rules and guidelines for the interstate movement of certain adult offenders, including the procedure for the transfer of the supervision of adult offenders from one state to another.

It is the policy of the DOC to adhere to the ICAOS rules and procedures. The DOC recognizes that adherence to the ICAOS rules results in better offender management and an increased level of public safety. The DOC adheres to all federal law, rules of ICAOS, and Sex Offender Registry requirements when permitting offender travel.

2. [Temporary Travel Authorization](#)

The DOC recognizes the need for offenders under supervision to travel outside of Vermont. The DOC permits community offenders to travel to other states on a temporary basis. Additionally, the DOC may grant temporary travel authorization for offenders supervised on furlough for special circumstances.

3. [Canadian Travel Authorization](#)

Vermont shares a border with Canada, and recognizes this proximity requires collaboration and procedures for international travel. The DOC works with the Canadian Authorities, the courts, and the Vermont Parole Board regarding offenders who request to travel or move to Canada.

### **Residence Approvals**

The DOC conducts pre-approval residence checks on residences for furloughed offenders, to ensure that the residences comply with public, staff, and offender safety requirements. Research indicates, family and friends are more likely to promote positive growth and change with offenders than correctional services. It is therefore important to enter into a dialogue with the occupants of the home that welcomes their support and partnership with the DOC. Additionally, these pre-approval checks review local and state zoning regulations and take into consideration the proximity to identified or potential victims.

## **Offender Financial Obligations**

The DOC requires offenders to pay court-ordered fines/fees, restitution, and DOC supervision fees. It is the policy of the DOC that offenders placed under supervision will fulfill their financial responsibilities resulting from their convictions. As part of supervision, DOC staff work with offenders to provide guidance in meeting their financial obligations.

## **Driving**

The DOC understands that Vermont is a rural state where public transportation is limited. The DOC knows that the ability to drive while on community supervision can be imperative for day-to-day life, as well as to meet offender case management goals. It is the policy of the DOC to permit offenders to drive while on community supervision, so long as they are licensed to do so and there is no risk-related reason to restrict driving.